

## Trip Reservation Form

### Multi-Care Facilities

Today Date:

Date of Trip	Departure Time from Facility	Estimated Time of Return at Facility
<p><b>Note: 4 fixed wheelchairs and 6 wheelchair transfers maximum</b>            Fixed wheelchairs require the removal of seats which decreases the total number of passenger seats available on the bus.</p>		
<p><b>The bus will arrive at least 30 minutes before your departure time. Please be prepared to load and leave on time.</b></p>		
Contact Person		Coordinator Number
Street Address		
City, State, Zip		
Phone Number/s:		
Home	Work	Cell
Name of Group		
Pick-up/Return Point		
Address		City

Trip Destination:

First Stop:			
Second Stop:			
Return time:			
<b>Please call our office 3 to 5 days in advance with the information about your bus needs for the trip.</b>	Fixed Wheelchairs	Wheelchair Transfers	Total # Passengers

**Transportation limited to residents or participants of your facility!**

PLEASE RETURN THIS RESERVATION FORM TO:

Harris County Precinct 4  
 Transportation Department  
 1731 Hugh Road  
 Houston, Texas 77067-1303  
 (281) 893-3726 • Fax: (281) 893-5589