



R. Jack Cagle, Commissioner

# TRIP RESERVATION

## Multi-Care Facilities

<b>Date of Trip</b>	Three to five days prior to departure, call the transportation office at (281) 893-3726 to confirm the maximum number of passengers.	<b>Trip Confirmation Number</b>
<b>Departure time from pick-up location</b> a.m. p.m.	<b>Estimated time of return to pick-up location</b> a.m. p.m.	
<b>Contact Person</b>	<b>E-mail address</b>	
<b>Street Address</b>		
<b>City, State, Zip</b>		
<b>Phone Number(s)</b>	<b>Primary</b>	<b>Work (optional) Cell</b>
<b>Name of Group</b>		
<b>Pick-up/Return Location</b>	<b>Address</b>	<b>City, State, Zip</b>
Buses arrive approximately 30 minutes prior to departure time.		

### ITINERARY - Include Rest Stops

Estimated Arrival Time	Destination	Address		Phone Number
<b>1st Stop</b>				
<b>2nd Stop</b>				
Total Number of Passengers	Fixed wheelchairs	Wheelchair Transfers	Walkers	Ambulatory

PLEASE RETURN THIS FORM TO:  
 Harris County Precinct 4  
 Transportation Department  
 1731 Hugh Road  
 Houston, Texas 77067-1303  
 Fax (281) 893-5589